



**MINUTES OF MEETING**

The first IQAC meeting in the Academic Year 2018-19 took place at A J Institute of Engineering and Technology (AJIET) Mangaluru on 6th June 2018 at 10 am at the AJIET Board Room. Dr. Shantharama Rai C., AJIET's principal and IQAC chair, presided over the meeting. The conference was attended by the heads of numerous departments, and the IQAC invited members.

Esteemed members expressed their opinion for the organization's outstanding growth within a short span of 2 years organizing diverse range of technical, cultural, and sports activities, and steady expansion. Members applauded students in particular for their participation and outreach efforts. The chairperson greeted the IQAC members, and the following matters were discussed according to the agenda:

- Dr. Nagesh H R, NBA Coordinator Presented revised Vision and Mission Statement of the Institute and draft Statement is finalized. HoD's of Civil, CSE, ECE, ISE & Mech Presented Vision and mission of the department and modification in the statement were discussed to keep in align with institute Vision and Mission.
- HOD's presented the Subjects of each Semester in 2018 scheme and their Complexity levels were discussed.
- Ms. Meghana Ballal, Placement officer presented Placement Training topics and duration of training for the second years and third years. It is decided in the meeting to dedicate time slot for placement training in the second and third year class time table.
- HoDs presented the university results from past semesters throughout all years. Mr. Vishwanatha Shetty praised all of the faculty members for their efforts and hard work in achieving good results. During the discussion, the principal proposed providing more effort to students who failed the examinations, and actions to be made to improve the outcomes were discussed.
- Dr. Shobhitha Shetty, Technical Coordinator presented list of cocurricular activities planned for the academic year 2028-19. Suggestion was given by Chairman and members to include activities which enhance logical thinking capabilities.
- Dr. Sangeetha, the research coordinator, discussed research initiatives completed and planned for this academic year. The chairman informed all faculties to focus on research and publications, and he urged that each faculty publish at least one research article either conference or reputed journal.
- Mr. Abhinav Shetty suggested to conduct skill oriented activities and placement support training programs to the students.

Principal



**A.J. INSTITUTE OF ENGINEERING AND TECHNOLOGY**  
(A Unit of Laxmi Memorial Education Trust. ®)

- Mr. GK Bhat Kakunje advised to organize workshops and FDP's on emerging technologies to both students faculty.

The convener of IQAC Dr. Antony P. J. proposed a vote of appreciation to end the meeting.

**Dr. Antony P J**  
(Convener of IQAC)

**Dr. Shantharama Rai**  
(Principal and Chairman of IQAC)

Principal  
A.J. Institute of Engineering & Technology  
Mangaluru - 575 006

**For Information:**

President / Vice President, LMET

**CC:**

IQAC members/HOD's of all the departments.  
College Office